



# Alabama Small Business Development Center Network

Strengthening Alabama's Economy, One Small Business at a Time.

[www.asbdc.org](http://www.asbdc.org)

## UNA offers Certified Alabama Planning & Zoning Official Program in Fultondale-Begins Nov. 15

Registration is underway for UNA's Certified Alabama Planning & Zoning Official (CAPZO) Program which begins November 15, 2011 in Fultondale, Alabama. For your convenience, a registration form with complete details is included below. Registration is also available online at

<http://www.una.edu/continuing-studies/> (select Alabama Planning Institute and location).

Lavonne Gatlin, Interim Director  
UNA Continuing Studies and Outreach  
UNA Box 5036  
Florence, AL 35632-0001  
Phone: 256-765-4787  
Fax: 256-765-4872



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**Certified Alabama Planning & Zoning Official (CAPZO) Training Schedule**

**Fultondale City Council Chambers**

## Registration Form

Name \_\_\_\_\_

Position Held \_\_\_\_\_

Bill to \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell) \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Payment Method: (please circle one)

- Check (payable to UNA)
- VISA
- Discover
- MasterCard
- Purchase Order
- Money Order

Total Amount: \_\_\_\_\_



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## Required CAPZO Certification Classes

- The Legal Foundation for Planning and Zoning in Alabama  
Tuesday, November 15, 2011: 4:00 p.m. – 7:30 p.m. (Course No. 11-PZ137)  
\$82 per person/\$79 per person when 3 or more register together from the same organization
- Powers, Duties, & Responsibilities of Planning Commissions and Boards of Adjustment  
Tuesday, November 29, 2011: 4:00 p.m. – 7:30 p.m. (Course No. 11-PZ138)  
\$82 per person/\$79 per person when 3 or more register together from the same organization
- Comprehensive Planning: How to Prepare, Update, and Implement Your Plan  
Thursday, December 1, 2011: 4:00 p.m. – 7:30 p.m. (Course No. 11-PZ139)  
\$82 per person/\$79 per person when 3 or more register together from the same organization
- Basic Zoning & Subdivision Regulations  
Thursday, December 15, 2011: 4:00 p.m. – 7:30 p.m. (Course No. 11-PZ140)  
\$82 per person/\$79 per person when 3 or more register together from the same organization; \$92 for CLE (Attorneys)
- Meeting Management  
Saturday, December 17, 2011: 9:00 a.m. – 3:30 p.m. (Course No. 11-PZ141)  
\$169 per person/\$159 per person when 3 or more register together from the same organization

To Register: Fax Form to 256-765-4872

Phone: 256-765-4862

800-825-5862 ext. 4862

Online: <http://www.una.edu/continuing-studies>, select Alabama Planning Institute, Fultondale

*"The SBDC at University of North Alabama is a part of the Alabama SBDC Network. Funded in part through a cooperative agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Phillip Marks, UNA-SBDC, 143 Keller Hall on the UNA Campus, UNA Box 5248, Florence, AL 35632, Phone: 256-765-4668."*