



Alabama Small Business Development Center Network

Strengthening Alabama's Economy, One Small Business at a Time.

www.asbdc.org

Make plans now to attend Stephen R. Covey's "The 7 Habits of Highly Effective People" workshop that will be held at UNA's East Campus in Florence, Alabama. The program will be held on March 18, 24, and 25, 2011, from 8:30 a.m. - 4:00 p.m. UNA's Shelly Hollis, certified facilitator, will lead this three-day workshop. Cost is \$299 per person/\$279 when three or more register together. A continental breakfast, refreshment breaks, and lunch will be provided each day. You will also receive a 7 Habits Manual and a certificate of attendance. This workshop can also be held at your facility. Call for details.

Pre-registration is required by Friday, March 11, 12 Noon, so don't delay! Call 256-765-4862 to register by phone, or register online at http://www.una.edu/continuing-studies/prof_development.htm.

The timeless principles taught in this three-day program will transform you with profound lessons in personal change that help you attain your full potential at work and in life!

ABOUT THE PROGRAM:

The principles that make up the Seven Habits:

1. Be Proactive
2. Begin with the End in Mind
3. Put First Things First
4. Think Win/Win
5. Seek First to Understand, Then to be Understood
6. Synergize
7. Sharpen the Saw

YOU WILL LEARN TO:

1. Take initiative.
2. Define mission, vision, and values.
3. Balance key priorities.
4. Improve interpersonal communications.
5. Leverage creative collaboration.
6. Achieve life balance.

"Funded in part through a cooperative agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Phillip Marks, UNA-SBDC, 143 Keller Hall on the UNA Campus, UNA Box 5248, Florence, AL 35632, Phone: 256-765-4668."